



CoppaFeel! Expert Reviewer

Role Description

CoppaFeel! are looking for clinical expertise to join them as an Expert Reviewer.

Expert Reviewers will support the CoppaFeel! team in reminding, educating and empowering the nation to check their boobs. Our members use their expertise and experience to review and comment on the production of new materials and information.

We are looking for expertise in the following areas to join us as Expert Reviewers:

- Practice nurses
- School nurses
- Sexual Health nurses
- Breast care nurse specialists
- General practitioners
- Genetic counselors
- Breast surgeons
- Oncologists (breast cancer oncologists preferred)
- Health promotion officers with a clinical background

Although we are particularly interested in applications with the above experience, we welcome applications from all clinicians who feel they could offer relevant guidance.

About Expert Reviewers

The role of an Expert Reviewer will be to support the CoppaFeel! team and Medical Advisory Group in the production of accurate, new material and information for the charity.

Your participation as an Expert Reviewer is given on a volunteer basis and does not constitute an employment relationship with the charity.

Expert Reviewers will be sent materials and information by email and will be able to provide feedback remotely. Requests will be sent on an adhoc basis, as materials and new information is developed. Where possible, planned material/information reviews will be communicated at the beginning of the year.

Expert Reviewers will only be asked to review material and information that is deemed relevant to their area of expertise. You can contact Boob HQ at any time if you wish to withdraw from the role, but we ask you to notify us in advance of agreeing to review any further materials. All Expert Reviewers will be contacted on an annual basis to confirm they would still like to remain as an Expert reviewer.

Roles and Responsibilities

The principal role of the Expert Reviewers is to advise the charity the production of new materials and information concerning:

- Breast cancer – prevention, diagnosis, treatment and post treatment care.
- Cancer – prevention, diagnosis, treatment and post treatment care.
- NHS services and approaches



- PHE services and approaches
- Cancer education

In addition, matters may also be sent to individual reviewers from the CoppaFeel! team with regards to the charity's campaigns and activities where we feel it is appropriate.

As an Expert Reviewer we ask you to agree to the following:

- Act professionally and in line with CoppaFeel!'s values.
- Provide comments that are based on your specialised area/s of knowledge and made without bias.
- Avoid recommending or endorsing specific drugs, surgeries or treatments in order to prevent any possible conflicts of interest.
- Declare any conflicts of interest as they arise.
- Review the requested documents to ensure they are comprehensive and medically accurate in the agreed timeframe.
- Advise the charity regarding all the facts and figures included in the reviewed document, as well as on any other suitable publications, ensuring their accuracy.
- Provide comment or quotes for media enquiries if felt necessary by the CoppaFeel! team.
- Highlight any opportunities or contacts that could be beneficial for CoppaFeel! in the health sector where possible.

In return, CoppaFeel! Will ensure:

- Expert reviewers are only contacted about appropriate and necessary matters.
- A least a month's notice will be given for reviewers to respond and review documents (except in extra-ordinary circumstances, e.g if we have a media opportunity)

To join our Expert Reviewers, please complete the short form on our website –

<https://coppafeel.org/at-surgeries/>

Applicants will be reviewed on a bi weekly basis, so please expect a response within 2 weeks. For more information please contact team@coppafeel.org.