



Trustee Role (Voluntary, Unpaid position)

CoppaFeel!'s mission is to ensure that all breast cancers are diagnosed early and correctly. We know that finding breast cancer early gives the best possible chance of survival and we exist to eradicate the mis and late diagnoses of breast cancer and save lives.

The Board of Trustees plays a key role in the functioning and success of the charity. As a CoppaFeel! Trustee you will be involved at a strategic level to ensure that the charity achieves the purpose for which it was set up and hold us accountable in delivering our strategic objectives and best meeting the needs of our beneficiaries.

We are encouraging applications from candidates who have experience in equality, diversity and inclusion or with a background in human resource **but** also encourage you to apply if you have a passion for checking boobs, CoppaFeel! or creating behaviour change and empowering people to be proactive about their health.

About CoppaFeel!

CoppaFeel! exists to educate and remind every young person in the UK that checking their boobs isn't only fun, it could save their life. We are the first breast cancer charity in the UK to create awareness amongst young people, with the aim of instilling a new healthy habit that could one day save their life.

We are a small team which collectively has one almighty voice. We were founded out of a need to right wrongs and when we hear of more people diagnosed late, or young people dying from this disease, we know there isn't a more powerful reminder to get up out of bed every morning.

CoppaFeel! is about more than discovering a cancer diagnosis. It's about empowering ourselves to be proactive about our own health and body, as well as our outlook on life. It's about knowing your boobs; knowing that if you do find something, you know what to do and if

found early, you have many options. Put simply, breast cancer does not need to be detected late, and as long as we are here and continue to be supported by people like you, we will do all we can do make sure this doesn't continue to happen.

Key duties of a CoppaFeel! Trustee

- To set and approve CoppaFeel!'s overall strategy and key policies.
- To ensure that CoppaFeel! and its representatives function within the legal and regulatory framework of the sector and in line with CoppaFeel!'s governing document, continually striving for best practice in governance.
- To uphold the fiduciary duty invested in the role of Trustee, undertaking all duties in a way that upholds best practice in governance, including avoiding personal conflicts of interest.
- To determine the overall direction and development of CoppaFeel! through good governance, financial management and clear strategic planning.
- To direct and monitor CoppaFeel!'s performance and ensure that the charity is solvent, well run and meeting our strategic objectives.

Trustees are expected to collaborate and work in partnership with other Trustees, CoppaFeel!'s SMT and key stakeholders to achieve CoppaFeel!'s objectives.

Trustees should also have the ability to devote sufficient time, preparation and effort to discharge the responsibilities of a CoppaFeel! Trustee and a commitment to diversity and inclusion.

Inclusion at CoppaFeel!

Our message is for everyone, and to ensure that all breast cancers are diagnosed at the earliest stage possible we need an organisation that is more representative than the beneficiaries that we serve. We believe that everyone deserves the right to be equipped with the tools and knowledge to detect cancer early. Despite the risk of breast cancer being greater for certain groups, we believe our message is important and should be accessible for everyone – because getting to know your boobs, chest or pecs could save your life.

Our higher purpose is ultimately equality for all. We want all people to have access to our message regardless of age, gender, race, sexual orientation, religion, physical or mental ability, ethnicity and perspective.

That is why we are working towards a culture of inclusivity. Which encourages, supports and celebrates the diverse voice of our community. But we know that certain groups have been

historically underrepresented and left out of the conversation, meaning they need and deserve our support now more than ever.

We are committed to creating an organisation which is more representative than the community that we serve which is why we are encouraging applications from candidates with experience in diversity, equality and inclusion or from sections of the community which are currently under represented on our Board or haven't felt represented in our work.

Time Commitment

- Trustees meet quarterly, most recently via Zoom (meetings are usually between 1 p.m and 5 p.m).
- Trustees are unremunerated, however reasonable travel expenses can be claimed.
- Being a CoppaFeel! Trustee is a hugely rewarding opportunity: you will be part of a group of people that is passionate about improving breast cancer outcomes and developing innovative ideas, activities and policy that will help us to achieve our goals.

Recruitment Process

Please submit a copy of your CV and a covering letter via our website

Closing date Friday 23rd October at 4pm

Interviews between 2nd and 14th November 2020

Data Protection

By applying for the above role, you give consent to CoppaFeel! to use the personal information that you have provided to process your application for the above role. The information provided by you will be kept for the duration of the recruitment process and in the event that you are unsuccessful, for no longer than 1 year after the application deadline date. We will not pass any data to any third parties and your information will be kept securely in a digital format. Should you be offered the role, your information will be kept for the duration of your time with CoppaFeel!.

A full copy of CoppaFeel!'s Data Protection and Privacy Policy can be found on our website.